MELKWEG

HOUSE RIDER & HALL SPECS 2026

ANN/Club Annie



Lijnbaansgracht 238, 1017 PH AMSTERDAM www.melkweg.nl +31 20 531 81 81

ADDRESS & CONTACT DETAILS

Address	Lijnbaansgracht 238, 1017PH, Amsterdam
Phone	+31 20 531 81 81
Email	info@melkweg.nl
Advancing	productie@melkweg.nl
Website	www.melkweg.nl

INTERNET

WiFi SSID: Melkweg Event
WiFi password: AccessGranted
Wired: 1Gb Download
Wired: 1Gb Upload

DOS contact

For concert productions the Floor Manager will be your contact on day of show
You can reach them (call only) one hour prior to load-in via +31(0)02 531 81 81
For club night productions the Floor manager can be contacted via +31(0)6 24 37 31 57

ABOUT MELKWEG AND ANN/ANNIE.

ANN and Annie are part of Melkweg, a multidisciplinary cultural center in the heart of Amsterdam, with a long-standing role in music, nightlife and contemporary culture. While rooted in Melkweg's organization and infrastructure, both projects have their own identity, programming, and way of working.

ANN is one of Melkweg's four concert venues, focusing on live music and an intimate concert experience. Annie is our dedicated nightlife space, focusing on club nights, DJs, performances and late-night programming. And yes they are in the same room.

ANN and Annie are currently a two-year pilot project, giving us the freedom to experiment, test new ideas and shape the projects as we go. Annie is rooted in a warm, DIY and community-driven spirit — a creative space where artists, audiences and the people behind the scenes can feel part of something that is still being built.

Some things are still evolving, and that is part of the charm. We want to keep the process open, personal, and collaborative, and are always happy to hear suggestions, ideas and feedback from the artists, agents and tour managers we work with.

PRODUCTION INSTRUCTIONS

Once your show at ANN/Annie has been confirmed you will be connected to a Production Manager (PM) to discuss all aspects of the advance including time schedule, crew details, etc. Important to know: The deadline for any changes regarding the time schedule, get-in time, and number of local crew is one week prior to the show date. Due to legalities regarding local crew labour restrictions, it is essential that the agreed-upon schedule is not exceeded on show day. If the set-up and sound check time require more than 2 hours, then a surcharge of €150 per additional hour will be applied. These times do not apply to club night productions – discuss timings with PM.

ARTIST TAX & SETTLEMENT

All performers are subject to artist tax. Please read the following carefully: Performing artists can be exempt from artist tax if the artist proves they are a resident of a country in which the Netherlands has a tax treaty.

For performing artists who are from countries without a tax treaty, the guarantee is subject to 20% tax. Dutch artists must comply with regular Dutch income regulations. For these two groups (Dutch artists and artists from non-tax-treaty countries), €163 per artist is tax-free for expenses. By using the KVB Tax Exemption Regulations, artists can apply for more tax-free expenses.

In order to make the correct payment, a passport copy of ALL performing artists must be provided before show day. NO PASSPORT, NO PAYMENT!
More information for Dutch Artists can be found here
More information for foreign artist can be found here

For questions relating to the settlement, please speak to your programming contact.
Hall expenses are a fixed expense, which includes standard house PA and lights, standard crew, standard promotion, and standard security (NO BARRIER).

Please note, we do not allow any VIP/M&G experiences in this room.

Invoices can be addressed to the following, with a digital copy sent to the programmer and factuur@melkweg.nl

Stichting Melkweg
Lijnbaansgracht 234A
1017PH Amsterdam
The Netherlands

KVK/COC: 41200472
BTW/VAT: NL0029559835B01
IBAN/ACCOUNT: NL33RABO0111698065
BIC: RABONL2U

BUMA/STEMRA
We pay a percentage of the ticket sales of your performance the Dutch collective copyright organization Buma/Stemra. In turn, they will pay this money to the music creators. To be paid, Buma/Stemra needs the setlist of the performance. Do not miss out on money! You can submit your setlist after the performance here: https://bumastemra.nl/en/faq/how-do-i-submit-setlists/
If you use direct licensing, please let us know in advance; otherwise, we won't be able to process it in the settlement.

ON ARRIVAL
Melkweg is situated in an old city where canals are common, and the streets are narrow and often congested. Proceed with caution!

Access to Melkweg parking on the Lijnbaansgracht may be blocked by a traffic pole. To have this lowered, ask our reception for assistance. Please note that there's another pole located on Raamplein. This pole blocks the road at specific moments, plan your trip to avoid these times:

- Thursday/Friday: 22:00 – 06:00
- Friday/Saturday: 22:00 – 06:00
- Saturday/Sunday: 22:00 – 06:00

PARKING
All vehicles must be confirmed in advance with the PM. Parking availability is extremely limited and reserved for touring buses, trucks and vans only; no private cars allowed. If necessary, details of nearby parking garages for cars can be provided.

Important - If your vehicle exceeds a weight of 7.5t (7,500kg), you must obtain a heavy traffic permit via the PM. This parking permit, available for large commercial (touring) vehicles, must be clearly visible at all times. Print the window card you receive from the PM and display this inside the vehicle's front windscreen.

A load in/out permit for non-heavy vehicles can be collected from the reception desk and displayed in the front windscreen. Please return this before leaving the ANN/Annie.

For an efficient load out, adhere strictly to the parking map provided by the PM. Position vehicles at the designated spot on our parking strip outside the venue. Please ensure you do not block any doorways or bridges as these are fire exits.
Melkweg can provide tour buses with a water connection and sufficient bus power (2x 3 phase 32A CEE-form). However, due to local noise restrictions in our residential zone, operating the bus's generator or parking overnight is not permitted. If overnight parking is required, please ask the PM for alternative parking facilities.

Please note parking at this venue is managed by the local government and is frequently checked. Non-compliance is enforced with fines. Follow the instructions above closely as Melkweg will not be liable for any potential parking fines.

LOAD IN/OUT
Straight 10mPush across the street from the parking Stip
Smallest doorway: 2.30m high and 2.0m wide.

LOCAL TECH CREW CONCERT
1x Floormanager
1x Sound engineer
1x Light engineer
1x Stagehand (load in & load out) – Additional cost applies for all-day stagehand; must be arranged in advance.

LOCAL TECH CREW CLUBNIGHT
1x Floor manager
1x All-round engineer

Extra stagehands available at an additional cost; arrange with PM in advance.

Please note: Final crew allocation will depend on your production's set-up and technical requirements. Standard crew for club nights may differ from the list above, so please coordinate with the PM to confirm the appropriate staffing.

RUNNER
Due to our central location, we do not recommend the use of runners. However, if one is required, arrangements must be made well in advance. The typical cost ranges between €750 and €1000 (incl rental). Alternatively, we can assist in coordinating ground transportation through trusted local providers.

DRESSING ROOM
The Floor Manager will direct you to the following facilities:
1x Dressing room
1x Toilet

Please note the stage is only accessible from the dressing rooms via auditorium. No private stage access.

ANN/Club Annie does not have a shower.

ANN/Club Annie is a smoke free venue – this includes all dressing rooms! Fines apply.

We will charge €350 per smoker, plus any additional fines applied by the city of Amsterdam.

WATER
To reduce plastic waste, we provide water bottles for stage use only; every dressing room has its own filtered water point for refills. Please inform the PM in advance of how much stage water is required.

MERCHANDISE
Fee €100.
Booth and boards are available in a well-lit, high-traffic area. The merchandise space is approximately 2.0 m wide (7 ft), available upon request.
Fee does not include merch booth staff; if a seller is required please mention this to the PM in advance as we can connect you to a local merch company contact.

Please do NOT send merch to our venue without prior approval from the PM.
Unexpected deliveries will not be accepted by the venue!

The merch area may be used by club nights to facilitate various party features.

HEALTH & SAFETY
At Melkweg, the safety and well-being of our staff, artists, and guests are our top priority. We kindly request your cooperation in maintaining a healthy environment by using the necessary Personal Protective Equipment (PPE), especially steel-capped shoes, while working in our halls.

As a standard, all shows are with NO BARRIER.

For everyone's safety, stage diving, and crowd surfing are strictly prohibited. Artists encouraging such activities will be held responsible for any ensuing incidents.

We prohibit the use of CO2, sparklers, and pyro in the Melkweg.

We uphold a zero-tolerance policy towards harassment at Melkweg. Our commitment is to foster a safe and inclusive environment for our staff, artists, and audience members. Any form of bullying, harassment, or discrimination will not be tolerated under any circumstances.
Please note that it is not possible to turn off our ventilation system (air-conditioning), as it is an integral part of our building's air quality management and fire safety compliance. The system ensures continuous air circulation, supports temperature regulation, and is essential for maintaining safe CO_2 levels and emergency smoke extraction.

We act appropriately regarding COVID-19, complying with the latest local rules and regulations, and maintaining our ventilation systems in optimal condition.

PRIVACY & FILMING
If filming is planned within the venue, please ensure that local crew members are not captured on camera while working. Should you wish to film during the show, prior notice is required, as we may need to display signage to inform the public. Additionally, the use of drones is strictly prohibited both inside and outside the venue. We reserve the right to restrict or halt filming at any time if it interferes with operations, compromises safety, or violates privacy standards.

ANN/Club Annie TECHNICAL AUDIO SPECS

STAGE

Height	0.80m
Usable stage	11.00m x 4.50m
Clearance (to lights)	4.25m

AUDIO POWER SUPPLY (ARTIST)
32A CEE 3PH (stage right)
CEE-form, 3 phase + neutral + ground

BACKLINE POWER SUPPLY
230V single phase with European and Uk sockets - 110v transformers and sockets available upon request

MAXIMUM SOUND LEVEL
Bands
103 dB(A) Leq 15 min
120 dB(C) Leq 15 min

Club Nights
102 dB(A) Leq 15 min
112 dB(C) Leq 15 min

For age groups under 18, different recommendations apply for dB limits (Source):
Up to 13 years old: 91 dB(A), measured over 15 minutes
Ages 14 and 15: 96 dB(A), measured over 15 minutes
Ages 16 and 17: 100 dB(A), measured over 15 minutes

These limits are set by Dutch law; fines may apply if limits are exceeded. Sound levels are automatically saved in a database.

PA

Mains	5x Martin W8LM compact + 1x Martin WS2A per side
Subs	2x Martin WSX, per side
Delay	4X Martin AQ8
Amps	4x Linea Research M series
Distribution	Yamaha DM3
Processing	Linea System Engineer V8

Tie Lines

6x CAT 7A	USR to FOH
4x CAT6A	Stage left to stage right

PATCH/SPLIT (STAGE RIGHT)

48 channels XLR input with parallel XLRF and Socapex 37
LK150 with LK150 to 48 ch XLR breakout

FOH CONCERTS

Position	Rear of house, 2m x 2m (MOJO barriers)
Console	Soundcraft Vi2000 (concerts) (Latest non-beta software release)

FOH CLUBNIGHTS

Position	Balcony
Console	Yamaha DM3

FOH I/O

Dante Interface card
32 Mic XLR input
24 XLR output
2x AES 3

FOH OUTBOARD

1x Denon DN-300R MKII – USB recorder

MONITORS

Stage Wedges	6x Synco 212
DJ Monitors	2x Martin WL8M
	Martin 15” sub Per side
Drum Fills	2x Martin WL8M
	Martin 15” sub
Amps	2x Ampco Quad amp rack
Processing	Synco monitor processor
Side Fills	1x Martin W3 per Side
Processing	Synco processor

COMMS

Shout	Shout boxes at FOH and monitors

MICROPHONES

8x Shure SM58
8x Shure SM57
1x Beyerdynamic M 201
2x Sennheiser MD421
5x Sennheiser E6045x SM 137
1x Shure Beta 91A
1x Audix D6

DI'S

6x Radial J48
2x Radial J48 Stereo
2x Palmer ISO Stereo

WIRELESS

Wireless microphones available for a fee (€80 per mic), advance with PM prior to show day.

2x Shure AD2 wireless handheld transmitter (G56)
1x Shure AD4D Axient Dual wireless receiver
4x Shure AD1 belt packs (XLR4)
4x DPA 4066 (XLR4) - please ask your PM about our DPA clips.

Wireless In Ear Monitors available for a fee (€175 per 2 units), advance with PM prior to show day.

4x Shure PSM1000 + Combiner PA421B
5x Shure P10R (G10)
2x Shure P9TR wired Beltpack

Please advance available wireless frequencies with Melkweg PM.

STANDS

Large variety of K&M stands with 3/4" thread size

MISCELLANEOUS AUDIO

Available only on prior request.
Additional consoles

	Soundcraft Si Performer 1
	Allen & Heath Mixwizard
Podcast set	1x RODE PodCaster Pro (4 XLR Inputs)
	5x RODE PodMic + table stands

ANN/Club Annie TECHNICAL LIGHT SPECS

All lights have a fixed position in our grid and cannot be moved! Please see here Patch & Views of this hall

STAGE

Usable stage	11.00m x 4.5m
Clearance (to lights)	4.75m
Height	0.80m
Black curtain along the width of the stage:	11.00m wide.
(Hall clearance to grid)	4.00m

CONTROLS

Position	Balcony (fixed position – cannot be moved)
Console	GrandMA 3 light
Distribution (s-ACN)	1x Ma3 8 port Node

MULTI'S/TIE LINES

4x CAT 6A	Stage left to stage right
2x Cat 6A	Stage Right to FOH
2x Cat 6A	Stage right to Balcony

FIXTURES

Intelligent	12x Ayrton Diablo-S spot (6x above hall / 6x above stage)
	12x Chauvet Trio XD Wash
	24x Chauvet Solo Pod-E Led par

See ANN patch list and drawings for more detailed information.

BANNER/BACKDROP BAR

No banner or backdrop bar available

HAZE

1x Smoke Factory Hazer

SPECIAL EFFECTS

2x ADJ Fog Fury Jett (Additional special effects – available only on prior request).

Any special effects upon request ONLY, contact the PM well in advance to arrange.

Please note that we do charge extra for cleaning costs related to special effects.
For this reason, any stage/party props that make a mess must be agreed to in advance.
For example: fake blood, Holi powder, oils, etc.

CO2, sparklers, and pyro are prohibited for environmental and safety reasons.

Discuss with the PM if you'd like to make custom banners for our balconies. Measurements for this are two balconies of 6.5m x 1m each. Please include a safe and secure way to hang the banners.

For more information regarding SFX, please see the following document: Terms & conditions for décor and SFX within Melkweg.

ANN/Club Annie VIDEO SPECS

Please advance with the PM what video output connection type you will be using.

RENTAL FEE

Projector + Screen €100

PROJECTOR + SCREEN

Panasonic PT-RZ120BEJ 1DLP Laser projector - 12.000 Ansi Lumen - 1920 x 1200 pixels
Projection 4 x 3.25m on the white backwall.

FULL VIDEO TECH SPECS

More information and a full equipment list can be found in the complete video specs of Melkweg. Please ask the PM for this document.

VENUE BACKLINE SPECS

Check with PM for availability.

RENTAL FEE

Drums €100 for full kit and cymbals
Amps €30 each

DRUMS

1x Tama Star classic performer :

Kick	22'' x 18'' with tom holder
Snare	14'' x 5,5''
Toms	10'' x 8'' / 12'' x 9'' / 13'' x 10''
Floor	14'' x 11''/16'' x 14''
Stands	2x snare / hi-hat / double rack-tom / tom / Cymbals (3x boom)
Cymbals	Zildjian
	1x 14'' hi-hat / 1x 16'' crash / 1x 18'' crash / 1x 20'' ride

Tama pedal
Tama round stool
Drum carpet

BASS AMPS
1x Mesa Boogie Prodigy bass head
1x Mesa Boogie powerhouse cabinet 6x10

GUITAR AMPS
1x Fender Twin Reverb combo 2x12
1x Roland JC120

MISCELLANEOUS
1x M-Audio Axiom Pro 61 MIDI controller
Various stands available on request (music, guitar, single and double keys, etc)

VENUE DJ GEAR SPECS

DJ BOOTH
Maximum: 3x1m

CD PLAYERS
4x Pioneer CDJ 2000 Nexus 2

DJ MIXERS
1x Pioneer DJM 900 Nexus 2

Other DJ gear available on request. Please advise with PM.